

CSC301 Team Member Evaluation Summary

Your Name: _____ Team: _____

Assignment: _____ Date: _____

Please write the names of all of your team members, **INCLUDING YOURSELF**, and rate the degree to which each member fulfilled his/her responsibilities in completing the team assignments. *DO NOT LEAVE ANY COMMENTARY BLANK!* Staple this summary to the Team Member Evaluations Forms, place them in a sealed envelope with your name and team name on the outside, and submit the envelopment with your assignment to your instructor. The possible ratings are as follows:

Excellent	Consistently carried more than his/her fair share of the workload
Very good	Consistently did what he/she was supposed to do, very well prepared and cooperative
Satisfactory	Usually did what he/she was supposed to do, acceptably prepared and cooperative
Ordinary	Often did what he/she was supposed to do, minimally prepared and cooperative
Marginal	Sometimes failed to show up or complete assignments, rarely prepared
Deficient	Often failed to show up or complete assignments, rarely prepared
Unsatisfactory	Consistently failed to show up or complete assignments, rarely prepared
Superficial	Practically no participation
No Show	No participation at all

These ratings should reflect each individual's level of participation, effort, and sense of responsibility, not his/her academic ability.

Name of team member	Rating	Commentary (DO NOT LEAVE BLANK)
_____	_____	_____ _____ _____
_____	_____	_____ _____ _____
_____	_____	_____ _____ _____
_____	_____	_____ _____ _____

Signature: _____